

**WARREN TOWNSHIP SEWERAGE AUTHORITY  
WORK/PUBLIC MEETING June 21, 2017**

**Call to Order:** The regularly scheduled public meeting of the Warren Township Sewerage Authority was called to order at 7PM by Mr. Carl Checchio.

**STATEMENT OF PRESIDING OFFICER:**

Adequate notice of this meeting has been provided by posting a copy thereof on the Municipal bulletin board, a copy to the Township Clerk, The Courier-News, The Star Ledger, and the Echoes-Sentinel all on February 1, 2017 as prescribed by the Open Public Meetings Act.

**Roll Call**

Mr. DeNave absent  
Mr. Paoella  
Mr. Vetter  
Mr. Truglio  
Mrs. Garafola absent for roll call arrived at 7:05  
Mr. Mosquera  
Mr. Carl Checchio

**EXECUTIVE SESSION: 17- 48**

Mr. Mosquera made the motion to go into executive session.

Second by Mr. Checchio

Roll Call: Mr. Paoella, yes, Mr. Truglio, yes, Mr. Vetter, yes, Mr. Mosquera, yes, Mr. Checchio, yes , Mrs. Garafola arrived at 7:05.

- A. Administrative Communications with Counsel and the Authority: Attorney-Client Communication.
- B. Contract 54: Attorney-Client Communication; Contract Negotiations
- C. NSU Greywater Proposal: Attorney-Client Communication; Contract Negotiations
- D. Chase Partners, LLC: Attorney-Client Communication; Litigation
- E. Personnel Matters: Personnel

"ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN FORMAL ACTION WHEN THE AUTHORITY RECONVENES TO PUBLIC SESSION"

Returned to public session at 8:10 by unanimous vote.

\* \* \* \* PUBLIC SESSION \* \* \* \*

**Flag Salute**

**Finance :** Charles Ferraioli: Ferraioli, Wielkocz, Cerullo & Cuva, P.A.

Mr. Ferraioli, Auditor of the Authority present to review and discuss the process of refunding the Series 2006 Bonds as discussed and agreed upon at the previous month's meeting. The Authority will be looking to pay off the debt remaining on the bonds. Mr. Ferraioli explained where the funds would be coming from and that this would be finalized in August. Mr. Rogut, Bond Counsel for the Authority has been in communications with the Trustee of the bonds, Bank of New York/Mellon. There is a Resolution pending tonight authorizing the redemption of the bonds.

Mr. Ferraioli handed out the audit and said there was no comments on the audit.

**Public Comment-** Mr. Tansey, resident of Mountainview Road whose home is located near the Mountainview pump station. Mr. Tansey asked if anything was going on with the pump station as he has seen people around it. Mr. Tansey explained that he has an agreement with the Authority and he was to be notified when work was to be done in that area. There was discussion on the portable generator that is brought there in emergencies. Mr. Kavalus explained that the generator is only brought there if needed and there is not much room for it additionally there are traffic hazards when it is in place. Mr. Wancho said that there were surveyors out in that area , but there is no work going on there or scheduled for there at this time. Mr. Wancho thanked Mr. Tansey for letting him know there is an agreement which they will abide by if necessary work is to be done. If something is going to be done there you will be notified said Mr. Checchio.

**Plant Report-**Peter Kavalus A full detailed monthly report for April and May are included in the members packets

All plants are in compliance. Mrs. Garafola asked Mr. Kavalus to explain the capacity data to the board which is included each month in the report. During high flows (heavy rain) the filters are by-passed for a temporary period which Mr. Kavalus explained.

There were brief power failures throughout town which affected the pump stations for brief periods.

Routine preventive maintenance and housekeeping at each plant ongoing.

**Engineer Report-** James Wancho P.E. A detailed report regarding all projects is included in the members packets.

Contract #53: The contractors have been working however they are a little behind on the compliance schedule. Communication has been made with the Contractor to accelerate the progress.

Contract #52 is in the process of closing out and being finalized.

Contract #54 Fox Hill pump station progressing. The Change Order #3 was approved at the May meeting and the Contract Modification was sent to the NJDEP for approval on May 30, 2017.

Follow up on the I and I program in the Stage I/II is being done. A few issues need to be resolved in a few areas where I and I was discovered.

Contract #57 The Stage V building reconditioning has three quotes for the electrical work, this contract has not been bid yet.

Contract #58 The Summerhill pump station upgrade is in the process of developing drawings, electrical work is being done. Should be going out to bid shortly.

The capacity Assurance Report is not being required by the NJDEP any longer since the Authority does not trigger the new threshold, the Authority is no longer required to submit the WQM-007 form on a quarterly basis.

**Applications-** James Wancho PE  
None heard

Mr. Paoella left at this time.

**Consent Agenda Resolutions:**

Resolutions No. 17- 49 through #17-57 were submitted to the Sewerage Authority for review and may be adopted by one motion. These resolutions are listed on the agenda for review and a complete copy made available in the Warren Township Sewerage Authority office.

Motion to adopt Resolutions 17-49 through 17-57 deleting resolution 17-56 which was tabled. Motion made by Mrs. Garafola second by Mr. Truglio.

Roll Call: Mr. Vetter, yes, Mr. Trugio, yes, Mrs. Garafola, yes, Mr. Mosquera, yes, Mr. Checchio, yes

Resolution #17-49	Resolution authorizing expense from Account #056253 for a total of \$ 401,529.94.
Resolution#17-50	Resolution authorizing payment of escrow bills in the amount of \$5112.87
Resolution #17-51	Authorizing payment of certain invoices from the construction fund by Bank of New York Trustee and paying agent of the series 2006 bonds.
Resolution #17-52	Resolution authorizing the return of escrow

in the amount of \$3890.28.

Resolution #17-53

Resolution approving Cost Substantiation Certificates Nos.517-522.

Resolution #17-54

Resolution authorizing the Authority Administrator to negotiate and award contracts less than the Authority's bid threshold.

Mr. Freijomil stated that regarding Resolution 17-54, The administrator will be able to authorize and award contracts that are under the bid threshold of \$17,500.

Resolution #17-55

Resolution authorizing execution of contract with Natural System Utilities for improvements to the Technology Drive Pump Station

Resolution #17-56

Resolution granting approval of the application of Americo and Sara Sousa for an extension of the period of validity of Resolution No. 15-71 for lot 7.03 in Block 24, also known as 84 Liberty Corner Road Warren New Jersey in the Stage V sewer service area.

This application was seeking a two-lot sub division, approved in 2015, under our rules they obtained planning board approval within a year of our approval. They are asking for another year of our approval to run with the TWA approval. Since the approval runs concurrently this does not need to be approved by the Authority. Mr. Freijomil said we can grant the extension be he isn't sure what he is granting. This resolution will be tabled.

Resolution #17-57

Resolution authorizing the redemption of the sewer system revenue bonds (series 2006) and providing for other matters in connection therewith.

Resolution 17-58

Resolution authorizing Lisa Troeller as the bookkeeper at a rate of \$55 per hour for the present year. Motion to approve by Mrs. Garafola second by Mr. Mosquera

Mr. Vetter, yes, Mr. Truglio, yes Mrs. Garafola, yes Mr. Mosquera, yes, Mr. Checchio, yes

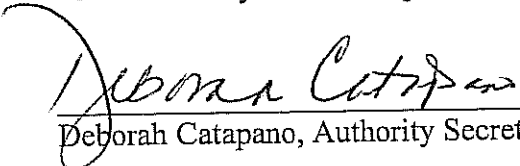
Resoltuion #17-59

Resolution creating and authorizing a subcommittee for the position and posting/interview process. Mrs. Garafola and Mr. Checchio will be on that sub committee.

Motion to approve by Mr. Checchio second by Mr. Mosquera

Roll Call: Mr. Vetter, yes, Mr. Truglio, yes, Mrs. Garafola, yes Mr. Mosquera, yes Mr. Checchio, yes

I, Deborah Catapano, Authority Board Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted by The Authority at its work/public meeting of June 21, 2017.

  
Deborah Catapano, Authority Secretary