

# WARREN TOWNSHIP SEWERAGE AUTHORITY

## RESOLUTION NO. 17-01

### APPOINTMENT OF OFFICERS AND POSITIONS OF AUTHORITY

**BE IT RESOLVED**, by the members of the Warren Township Sewerage Authority, in the County of Somerset, New Jersey, that the following persons be and hereby are appointed to the offices and positions of the Warren Township Sewerage Authority indicated to February 7, 2018.

|  |                                   |
|--|-----------------------------------|
| Chairperson:   | Carl Checchio                     |
| Vice-Chairperson:                                    | Carlos Mosquera                   |
| Financial Official:                                  | Carolann Garafola                 |
| Authority Administrator:                             | Deborah Catapano                  |
| Secretary:   | Deborah Catapano                  |
| Assistant Secretary:                                 | Carolann Garafola                 |
| Treasurer:   | Deborah Catapano                  |
| Assistant Treasurer:                                 | Carolann Garafola                 |
| Purchasing Specialist:                               | Deborah Catapano                  |
| Public Compliance Officer<br>for Affirmative Action: | Deborah Catapano                  |
| Custodian of Records                                 | Deborah Catapano                  |
| Chief Plant Operator:                                | Applied Water Management,<br>Inc. |
| Operator of Collection System:                       | Applied Water Management,<br>Inc. |
| Environmental Inspector:                             | Paulus, Sokolowski & Sartor LLC   |
| Capital Improvement Review Committee:                | Anthony Paolella, George Vetter   |

Authority Engineer: Paulus, Sokolowski & Sartor, LLC

Authority Engineer for Application Review and Inspection Services: Paulus, Sokolowski & Sartor, LLC

Auditor: Ferraioli, Wielkocz, Cerullo & Cuva

Counsel: Riker Danzig Scherer Hyland & Perretti LLP

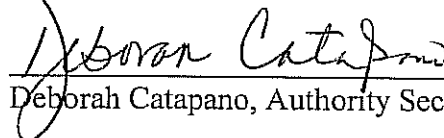
Moved by: Mr. Checchio

Seconded by: Mrs. Garafola

| Roll Call Vote       | Yes | No | Absent | Abstained |
|----------------------|-----|----|--------|-----------|
| Chairman Checchio    | x   |    |        |           |
| Mr. Mosquera         | x   |    |        |           |
| Ms. Garafola         | x   |    |        |           |
| Mr. Vetter           | x   |    |        |           |
| Mr. Truglio          | x   |    |        |           |
| Mr. Paoletta (Alt 1) |     |    | x      |           |
| Mr. DeNave (Alt#2)   | x   |    |        |           |

**CERTIFICATION**

I, Deborah Catapano, Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted at the Reorganization Meeting of the Warren Township Sewerage Authority on February 1, 2017.

  
 \_\_\_\_\_  
 Deborah Catapano, Authority Secretary

**WARREN TOWNSHIP SEWERAGE AUTHORITY**

**RESOLUTION NO. 17- 02**

**SCHEDULE OF MEETING DATES**

**BE IT RESOLVED**, by the members of the Warren Township Sewerage Authority, in the County of Somerset, New Jersey, that the following schedule of regular meetings of the Authority for 2017-2018 shall be as follows: The meetings designated as Evening Meetings will be held at 7:00 p.m., with the executive session starting at 7:00 p.m. and the public session starting approximately 7:30 p.m., in the Municipal Court Room, located at the Municipal Complex, 44 Mountain Blvd., Warren, New Jersey, 07059 is hereby adopted. The meetings designated as Office Meetings will be held at 10:00 a.m. in the Authority's offices on the second floor of the Municipal Building, also located at the Municipal Complex. The Office Meetings will generally be limited to action on bill resolutions.

**BE IT FURTHER RESOLVED**, that copies hereof be posted on the municipal building bulletin board, mailed to the Echoes-Sentinel, Courier News and the Newark Star Ledger and filed with the Municipal Clerk in accordance with Section 3 of the Open Public Meetings Act.

**PUBLIC NOTICE**

|  |                                 |
|--|---------------------------------|
| <b>Evening Meeting</b>                     | February 15, 2017 (7:00 p.m.)   |
| <b>Office Meeting</b>                      | March 15, 2017 (10:00 a.m.)     |
| <b>Evening Meeting</b>                     | April 19, 2017 (7:00 p.m.)      |
| <b>Office Meeting</b>                      | May 17, 2017 (10:00 a.m.)       |
| <b>Evening Meeting</b>                     | June 21, 2017 (7:00 p.m.)       |
| <b>Office Meeting</b>                      | July 19, 2017 (10:00 a.m.)      |
| <b>Evening Meeting</b>                     | August 16, 2017 (7:00 p.m.)     |
| <b>Office Meeting</b>                      | September 20, 2017 (10:00 a.m.) |
| <b>Evening Meeting/Budget work meeting</b> | October 4, 2017 (7:00 p.m.)     |
| <b>Evening Meeting</b>                     | October 18, 2017 (7p.m.)        |
| <b>Office Meeting</b>                      | November 15, 2017 (10:00 a.m.)  |
| <br>                                       |                                 |
| <b>Rate Hearing/<br/>Evening Meeting</b>   | December 13, 2017 (7:00 p.m.)   |
| <br>                                       |                                 |
| <b>Office Meeting</b>                      | January 17, 2018 (10:00 a.m.)   |

Moved by: Mr. Checchio  
Seconded by: Mrs. Garafola

| Roll Call Vote       | Yes | No | Absent | Abstained |
|----------------------|-----|----|--------|-----------|
| Chairman Checchio    | x   |    |        |           |
| Mr. Mosquera         | x   |    |        |           |
| Ms. Garafola         | x   |    |        |           |
| Mr. Vetter           | x   |    |        |           |
| Mr. Truglio          | x   |    |        |           |
| Mr. Paolella (Alt 1) |     |    | x      |           |
| Mr. DeNave(Alt#2)    | x   |    |        |           |

### CERTIFICATION

I, Deborah Catapano, Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey do hereby certify that the above resolution is a true and correct copy of a resolution adopted at the Reorganization Meeting of the Warren Township Sewerage Authority on February 1, 2017.

*Deborah Catapano*

Deborah Catapano, Authority Secretary

**WARREN TOWNSHIP SEWERAGE AUTHORITY**

**RESOLUTION NO. 17-03**

**A RESOLUTION AWARDING CONTRACT FOR LEGAL SERVICES**

**WHEREAS**, there exists a need for professional legal services for the Warren Township Sewerage Authority (the "Authority") for the period from February 1, 2017 through January 31, 2018; and

**WHEREAS**, the Authority is desirous of awarding a Professional Services Contract for legal services to the current Authority Attorney, Riker Danzig Scherer Hyland & Perretti LLP; and

**WHEREAS**, the Authority Administrator has determined and certified in writing that the anticipated value of the Professional Services Contract may exceed \$17,500.00 ("Determination of Value"); and

**WHEREAS**, this contract is awarded without competitive bidding as a Professional Services Contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law; and

**WHEREAS**, the Local Public Contracts Law requires that the award of a Professional Services Contract must be publicly advertised; and

**WHEREAS**, this Professional Services Contract is awarded as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 of the Campaign Contributions and Expenditures Reporting Act; and

**WHEREAS**, a New Jersey Business Registration Certificate for Riker Danzig Scherer Hyland & Perretti LLP is on file in the Authority office; and

**WHEREAS**, Riker Danzig Scherer Hyland & Perretti LLP has completed and submitted a Business Entity Disclosure Certification, which certifies that Riker Danzig Scherer Hyland & Perretti LLP has not made any reportable contributions to a political or candidate committee in the Township of Warren in the one (1) year preceding the award of this contract and that the Professional Services Contract will prohibit Riker Danzig Scherer Hyland & Perretti LLP from making any reportable contributions through the term of the Professional Services Contract; and

**WHEREAS**, the Treasurer, in accordance with N.J.A.C. 5:30-5.4, has certified that the funds are available from those accounts deemed appropriate by the Treasurer to cover the costs of the services to be rendered under the Professional Services Contract.

**NOW, THEREFORE, BE IT RESOLVED** by the members of the Warren Township Sewerage Authority, in the County of Somerset, State of New Jersey, on this 1st day of February, as follows:

1. The firm of Riker Danzig Scherer Hyland & Perretti LLP is hereby awarded a Professional Services Contract to provide legal services to the Authority for the period from February 1, 2017 through January 31, 2018.

2. The Chairman and Secretary are hereby authorized and directed to enter into a non-fair and open Professional Services Contract with Riker Danzig Scherer Hyland & Perretti LLP whose offices are located at Headquarters Plaza, One Speedwell Avenue, Morristown, New Jersey, a copy of which is attached hereto, in accordance with the Proposal dated January 24, 2017 and the terms and conditions of this Resolution.
3. This contract is awarded without competitive bidding as a "Professional Services" contract under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., which permits such work to be performed without advertising for bids.
4. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution.
5. A copy of this Resolution shall be published in either the Echoes-Sentinel, Courier News, or Star Ledger within ten (10) days of its passage in accordance with the Local Public Contracts Law.
6. Riker Danzig Scherer Hyland & Perretti LLP shall supply the Authority with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by N.J.A.C. 17:27.
7. Riker Danzig Scherer Hyland & Perretti LLP shall maintain at all times throughout the term of the Professional Services Contract insurance in the amount required by the terms of Professional Services Contract.

**BE IT FURTHER RESOLVED**, the Authority Chairman and Authority Administrator are authorized to execute any documents, as needed, in connection with this approval.

Moved by: Mrs. Garafola

Seconded by: Mr. Checchio

| Roll Call Vote       | Yes | No | Absent | Abstained |
|----------------------|-----|----|--------|-----------|
| Chairman Checchio    | x   |    |        |           |
| Mr. Mosquera         | x   |    |        |           |
| Ms. Garafola         | x   |    |        |           |
| Mr. Vetter           | x   |    |        |           |
| Mr. Truglio          | x   |    |        |           |
| Mr. Paolella (Alt 1) |     |    | x      |           |
| Mr. DeNave(Alt#2)    | x   |    |        |           |

## CERTIFICATION

I, Deborah Catapano, Authority Board Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted by this Authority at its Reorganization Meeting of February 1, 2017.



Deborah Catapano, Authority Secretary

Certification of Availability of Funds

This is to certify to the Commissioners of the Warren Township Sewerage Authority that funds for the following resolution are available:

Resolution Date: February 1, 2017

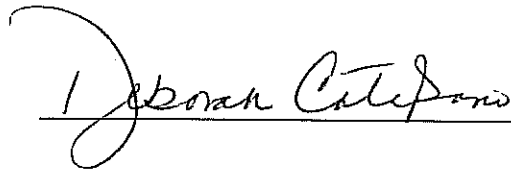
Resolution Number: 17-03

Vendor: Riker Danzig Scherer Hyland & Perretti LLP

Contract: Professional Services Contract – Legal Services

| Account Number | Amount | Account Description |
|----------------|--------|---------------------|
|----------------|--------|---------------------|

Only amounts for the current Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

  
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**WARREN TOWNSHIP SEWERAGE AUTHORITY**

**RESOLUTION NO. 17-04**

**A RESOLUTION AWARDING CONTRACT FOR ENGINEERING SERVICES**

**WHEREAS**, there exists a need for professional engineering services for the Warren Township Sewerage Authority for the period from February 1, 2017 through January 31, 2018; and

**WHEREAS**, such professional engineering services include, but are not limited to, engineering design, bid evaluation and construction management work for projects to be submitted for financing through the New Jersey Environmental Infrastructure Trust Program, as well as projects to be financed with the proceeds for Authority-issued bonds; and

**WHEREAS**, the Authority is desirous of awarding a Professional Services Contract for engineering services to the current Authority Engineer, Paulus, Sokolowski & Sartor, LLC; and

**WHEREAS**, the Authority Administrator has determined and certified in writing that the anticipated value of the Professional Services Contract may exceed \$17,500.00 ("Determination of Value"); and

**WHEREAS**, this contract is awarded without competitive bidding as a Professional Services Contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law; and

**WHEREAS**, the Local Public Contracts Law requires that the award of a Professional Services Contract must be publicly advertised; and

**WHEREAS**, this Professional Services Contract is awarded as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 of the Campaign Contributions and Expenditures Reporting Act; and

**WHEREAS**, a New Jersey Business Registration Certificate is on file in the Authority office; and

**WHEREAS**, Paulus, Sokolowski & Sartor, LLC has completed and submitted a Business Entity Disclosure Certification, which certifies that Paulus, Sokolowski & Sartor, LLC has not made any reportable contributions to a political or candidate committee in the Township of Warren in the one (1) year preceding the award of this contract and that the Professional Services Contract will prohibit Paulus, Sokolowski & Sartor, LLC from making any reportable contributions through the term of the Professional Services Contract; and

**WHEREAS**, the Treasurer, in accordance with N.J.A.C. 5:30-5.4, has certified that the funds are available from those accounts deemed appropriate by the Treasurer to cover the costs of the services to be rendered under the Professional Services Contract.

**NOW, THEREFORE, BE IT RESOLVED** by the members of the Warren Township Sewerage Authority, in the County of Somerset, New Jersey, on this 1st day of February, 2017, as follows:

1. The firm of Paulus, Sokolowski & Sartor, LLC is hereby awarded a Professional Services Contract to provide engineering services to the Authority for the period from February 1, 2017 through January 31, 2018.
2. The Chairman and Secretary are hereby authorized and directed to enter into a non-fair and open Professional Services Contract with James Wancho, P.E. of the engineering firm of Paulus, Sokolowski & Sartor, LLC whose offices are located at 67 Mountain Blvd., Warren NJ 07059, a copy of which is attached hereto, all in accordance with the terms and conditions of this Resolution.
3. This contract is awarded without competitive bidding as a "Professional Services" contract under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., which permits such work to be performed without advertising for bids.
4. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution.
5. A copy of this Resolution shall be published in either the Echoes-Sentinel, Courier News, or Star Ledger within ten (10) days of its passage in accordance with the Local Public Contracts Law.
6. Paulus, Sokolowski & Sartor, LLC shall supply the Authority with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by N.J.A.C. 17:27.
7. Paulus, Sokolowski & Sartor, LLC is required to provide proof of insurance coverage in the types and amount required by the Authority.

**BE IT FURTHER RESOLVED**, the Authority Chairman and Authority Administrator are authorized to execute any documents, as needed, in connection with this approval.

Moved by: Mr. DeNave

Seconded by: Mr. Truglio

| Roll Call Vote      | Yes | No | Absent | Abstained |
|---------------------|-----|----|--------|-----------|
| Chairman Checchio   | x   |    |        |           |
| Mr. Mosquera        | x   |    |        |           |
| Ms. Garafola        | x   |    |        |           |
| Mr. Vetter          | x   |    |        |           |
| Mr. Truglio         | x   |    |        |           |
| Mr. Paoella (Alt 1) |     |    | x      |           |
| Mr. DeNave (alt 2)  | x   |    |        |           |

### CERTIFICATION

I, Deborah Catapano, Authority Board Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted by this Authority at its Reorganization Meeting of February 1, 2017.

  
 \_\_\_\_\_  
 Deborah Catapano, Authority Secretary

Certification of Availability of Funds

This is to certify to the Commissioners of the Warren Township Sewerage Authority that funds for the following resolution are available:

Resolution Date: February 1, 2017

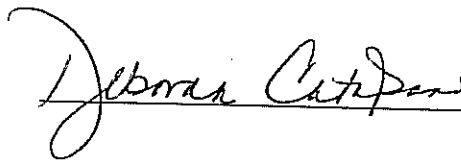
Resolution Number: 17-04

Vendor: Paulus, Sokolowski & Sartor, LLC

Contract: Professional Services Contract – Engineering Services

| Account Number | Amount | Account Description |
|----------------|--------|---------------------|
|----------------|--------|---------------------|

Only amounts for the current Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

  
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**WARREN TOWNSHIP SEWERAGE AUTHORITY**

**RESOLUTION NO. 17-05**

**A RESOLUTION AWARDING CONTRACT FOR FINANCIAL SERVICES**

**WHEREAS**, there exists a need for professional financial services for the Warren Township Sewerage Authority (the "Authority") for the period from February 1, 2017 through January 31, 2018; and

**WHEREAS**, the Authority is desirous of awarding a Professional Services Contract for financial services to the accounting firm of Ferraioli, Wielkocz, Cerullo & Cuva; and

**WHEREAS**, the Authority Administrator has determined and certified in writing that the anticipated value of the Professional Services Contract may exceed \$17,500.00 ("Determination of Value"); and

**WHEREAS**, this contract is awarded without competitive bidding as a Professional Services Contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law; and

**WHEREAS**, the Local Public Contracts Law requires that the award of a Professional Services Contract must be publicly advertised; and

**WHEREAS**, this Professional Services Contract is awarded as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 of the Campaign Contributions and Expenditures Reporting Act; and

**WHEREAS**, a New Jersey Business Registration Certificate is on file in the Authority office;  
and

**WHEREAS**, Ferraioli, Wielkocz, Cerullo & Cuva has completed and submitted a Business Entity Disclosure Certification, which certifies that Ferraioli, Wielkocz, Cerullo & Cuva has not made any reportable contributions to a political or candidate committee in the Township of Warren in the one (1) year preceding the award of this contract and that the Professional Services Contract will prohibit Ferraioli, Wielkocz, Cerullo & Cuva from making any reportable contributions through the term of the Professional Services Contract; and

**WHEREAS**, the Treasurer, in accordance with N.J.A.C. 5:30-5.4, has certified that the funds are available from those accounts deemed appropriate by the Treasurer to cover the costs of the services to be rendered under the Professional Services Contract.

**NOW, THEREFORE, BE IT RESOLVED** by the members of the Warren Township Sewerage Authority, in the County of Somerset, New Jersey, on this 1st day of February 2017, as follows:

1. The firm of Ferraioli, Wielkocz, Cerullo & Cuva is hereby awarded a Professional Services Contract to provide financial services to the Authority for the period from February 1, 2017 through January 31, 2018.
2. The Chairman and Secretary are hereby authorized and directed to enter into a non-fair and open Professional Services Contract with Charles Ferraioli, CPA, RMA of the accounting firm of Ferraioli, Wielkocz, Cerullo & Cuva whose offices are located at 16 Pompton Avenue, Post Office Box 259, Pompton Lakes, New Jersey 07442, a copy of which is attached hereto, all in accordance with the terms and conditions of this Resolution.
3. This contract is awarded without competitive bidding as a "Professional Services" contract under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., which permits such work to be performed without advertising for bids.
4. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution.
5. A copy of this Resolution shall be published in either the Echoes-Sentinel, Courier News, or Star Ledger within ten (10) days of its passage in accordance with the Local Public Contracts Law.
6. Ferraioli, Wielkocz, Cerullo & Cuva shall supply the Authority with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by N.J.A.C. 17:27.
7. Ferraioli, Wielkocz, Cerullo & Cuva is required to provide proof of insurance coverage in the types and amount required by the Authority.

**BE IT FURTHER RESOLVED**, the Authority Chairman and Authority Administrator are authorized to execute any documents, as needed, in connection with this approval.

Moved by: Mrs. Garafola

Seconded by: Mr. DeNave

**WARREN TOWNSHIP SEWERAGE AUTHORITY**

**RESOLUTION NO. 17-06**

**A RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES OF AUTHORITY**

**BE IT RESOLVED** by the members of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, that the following be and hereby are designated as depositories for monies of the Warren Township Sewerage Authority:

1. Bank of America – Accutrak Escrow Account
2. Bank of New York – Trustee
3. State of New Jersey – Cash Management Fund
4. Fulton Bank

**BE IT FURTHER RESOLVED**, the above are designated as depositories subject to the condition that the Authority receives written notice that the aforementioned depositories are State approved depositories for municipal funds.

**BE IT FURTHER RESOLVED**, the Authority Chairman and Authority Administrator are authorized to execute any documents, as needed, in connection with this approval.

Moved by: Mr. Checchio

Seconded by: Mrs. Garafola

| <b>Roll Call Vote</b> | <b>Yes</b> | <b>No</b> | <b>Absent</b> | <b>Abstained</b> |
|-----------------------|------------|-----------|---------------|------------------|
| Chairman Checchio     | x          |           |               |                  |
| Mr. Mosquera          | x          |           |               |                  |
| Ms. Garafola          | x          |           |               |                  |
| Mr. Vetter            | x          |           |               |                  |
| Mr. Truglio           | x          |           |               |                  |
| Mr. Paoletta (Alt 1)  |            |           | x             |                  |
| Mr. DeNave(Alt#2)     | x          |           |               |                  |

**CERTIFICATION**

I, Deborah Catapano, Authority Board Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted by this Authority at its Reorganization meeting of February 1, 2017.



Deborah Catapano, Authority Secretary



**WARREN TOWNSHIP SEWERAGE AUTHORITY**

**RESOLUTION NO. 17-07**

**A RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS OF AUTHORITY**

**BE IT RESOLVED** by the members of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, that pursuant to N.J.S.A. 40:53-1, the Echoes Sentinel, Courier News, and the Star Ledger are here by designated as the official newspapers of the Warren Township Sewerage Authority.

**BE IT FURTHER RESOLVED**, that the Echoes-Sentinel, Courier News, and Star Ledger are hereby designated to receive notices required under Section 3d of the Open Public Meetings Act because they have the greatest likelihood of informing the public of such meetings.

**BE IT FURTHER RESOLVED**, the Authority Chairman and Authority Administrator are authorized to execute any documents, as needed, in connection with this approval.

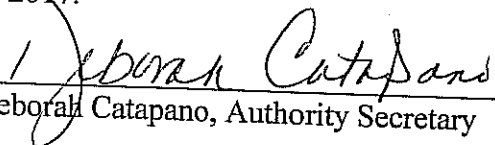
Moved by: Mrs. Garafola

Seconded by: Mr. Checchio

| Roll Call Vote       | Yes | No | Absent | Abstained |
|----------------------|-----|----|--------|-----------|
| Chairman Checchio    | x   |    |        |           |
| Mr. Mosquera         | x   |    |        |           |
| Ms. Garafola         | x   |    |        |           |
| Mr. Vetter           | x   |    |        |           |
| Mr. Truglio          | x   |    |        |           |
| Mr. Paolella (Alt 1) |     |    | x      |           |
| Mr. DeNave(Alt#2)    | x   |    |        |           |

**CERTIFICATION**

I, Deborah Catapano, Authority Board Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted by this Authority at its Reorganization meeting of February 1, 2017.

  
Deborah Catapano, Authority Secretary

**WARREN TOWNSHIP SEWERAGE AUTHORITY**

**RESOLUTION NO. 17-08**

**RESOLUTION APPOINTING SPECIAL COUNSEL TO  
THE AUTHORITY AND AWARDED CONTRACT FOR  
LEGAL SERVICES**

**WHEREAS**, by Resolution 17-03, dated February 1, 2017, the Warren Township Sewerage Authority (the "Authority") awarded a Professional Services Contract to Riker Danzig Scherer Hyland & Perretti LLP (the "Authority Attorney") to provide professional legal services for the period from February 1, 2017 through January 31, 2018; and

**WHEREAS**, there exists a need to engage the services of special counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 for the performance of professional legal services for the Authority when and if the Authority Attorney is unwilling or unable to perform such legal services; and

**WHEREAS**, the Authority Administrator has determined and certified in writing that the anticipated value of the Professional Services Contract may exceed \$17,500.00 ("Determination of Value"); and

**WHEREAS**, the anticipated term of this Professional Services Contract shall begin upon the execution of the Contract and adoption by the Authority of this Resolution authorizing same, whichever is later, and ending on January 31, 2018; and

**WHEREAS**, this contract is awarded without competitive bidding as a Professional Services Contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law; and

**WHEREAS**, the Local Public Contracts Law requires that the award of a Professional Services Contract must be publicly advertised; and

**WHEREAS**, this Professional Services Contract is awarded as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 of the Campaign Contributions and Expenditures Reporting Act; and

**WHEREAS**, the Authority is desirous of awarding a non-fair and open Professional Services Contract for special counsel to Ventura, Miesowitz, Keough & Warner, P.C.; and

**WHEREAS**, the Authority Attorney shall review and approve the Professional Services Contract with Ventura, Miesowitz, Keough & Warner, P.C.; and

**WHEREAS**, a New Jersey Business Registration Certificate for Ventura, Miesowitz, Keough & Warner, P.C. is on file in the Authority office; and

**WHEREAS**, Ventura, Miesowitz, Keough & Warner, P.C. has completed and submitted a Business Entity Disclosure Certification, which certifies that Ventura, Miesowitz, Keough & Warner, P.C. has not made any reportable contributions to a political or candidate committee in the Township of Warren in the one (1) year preceding the award of this contract and that the Professional Services Contract will prohibit Ventura, Miesowitz, Keough & Warner, P.C. from making any reportable contributions through the term of the Professional Services Contract; and

**WHEREAS**, the Treasurer, in accordance with N.J.A.C. 5:30-5.4, has certified that the funds are available from those accounts deemed appropriate by the Treasurer to cover the costs of the services to be rendered under the Professional Services Contract.

**NOW, THEREFORE, BE IT RESOLVED**, by the Warren Township Sewerage Authority in the County of Somerset, State of New Jersey, that:

1. The firm of Ventura, Miesowitz, Keough & Warner, P.C. is hereby awarded a Professional Services Contract to provide legal services as special counsel to the Authority only when and if the Authority Attorney is unwilling or unable to perform such legal services, for the period beginning on the execution of the Contract and adoption by the Authority of this Resolution authorizing same, whichever is later, and ending on January 31, 2018.
2. The retention of Ventura, Miesowitz, Keough & Warner, P.C. shall be limited to those instances in which the Authority Attorney is unwilling or unable to perform legal services for the Authority and shall cease upon completion thereof or as otherwise determined in the sole and exclusive discretion of the Authority.
3. The Authority Chairman and Secretary are hereby authorized to enter into a non-fair and open Professional Services Contract with Ventura, Miesowitz, Keough & Warner, P.C., a copy of which is attached hereto, the form and substance of which agreement shall be acceptable to the Authority Attorney, all in accordance with the terms and conditions of this Resolution.
4. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution.
5. A copy of this Resolution shall be published in either the Echoes-Sentinel, Courier News, or Star Ledger within ten (10) days of its passage in accordance with the Local Public Contracts Law.
6. Ventura, Miesowitz, Keough & Warner, P.C. shall supply the Authority with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by N.J.A.C. 17:27.

7. Ventura, Miesowitz, Keough & Warner, P.C. shall maintain at all times throughout the term of the Professional Services Contract insurance in the amount required by the terms of Professional Services Contract.

**BE IT FURTHER RESOLVED**, the Authority Chairman and Authority Administrator are authorized to execute any and all documents, as needed, in connection with this approval.

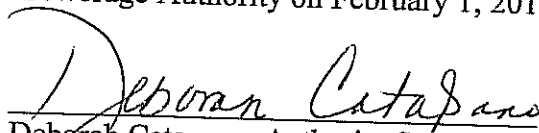
Moved by: Mr. Checchio

Seconded by: Mrs. Garafola

| Roll Call Vote       | Yes | No | Absent | Abstained |
|----------------------|-----|----|--------|-----------|
| Chairman Checchio    | x   |    |        |           |
| Mr. Mosquera         | x   |    |        |           |
| Ms. Garafola         | x   |    |        |           |
| Mr. Vetter           | x   |    |        |           |
| Mr. Truglio          | x   |    |        |           |
| Mr. Paolella (Alt 1) |     |    |        |           |
| Mr. DeNave (Alt#2)   | x   |    | x      |           |

**CERTIFICATION**

I, Deborah Catapano, Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted at the Reorganization Meeting of the Warren Township Sewerage Authority on February 1, 2017.

  
 Deborah Catapano, Authority Secretary

Certification of Availability of Funds

This is to certify to the Commissioners of the Warren Township Sewerage Authority that funds for the following resolution are available:

Resolution Date: February 1, 2017

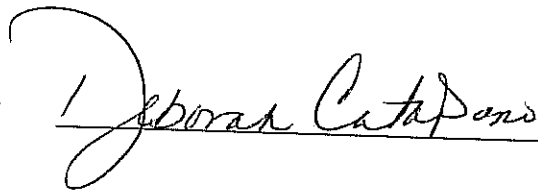
Resolution Number: 17-08

Vendor: Ventura, Miesowitz, Keough & Warner, P.C.

Contract: Professional Services Contract – Special Counsel Legal Services

| Account Number | Amount | Account Description |
|----------------|--------|---------------------|
|----------------|--------|---------------------|

Only amounts for the current Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

  
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**WARREN TOWNSHIP SEWERAGE AUTHORITY**

**RESOLUTION NO. 17-9**

**RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR THE  
WARREN TOWNSHIP SEWERAGE AUTHORITY FOR THE PERIOD  
OF JANUARY 31, 2017 THROUGH FEBRUARY 1, 2018**

**WHEREAS**, under applicable law, including N.J.S.A. 40A:5-14 of the Local Fiscal Affairs Law, the Warren Township Sewerage Authority (the "Authority") must adopt a cash management plan on an annual basis relating to the deposit and investment of funds of the Authority.

**WHEREAS**, the Authority's Administrator, Auditor, and Attorney have prepared a proposed Cash Management Plan, which plan is attached hereto and made a part hereof this Resolution.

**NOW, THEREFORE, BE IT RESOLVED**, by the Warren Township Sewerage Authority in the County of Somerset, New Jersey, that the Warren Township Sewerage Authority Cash Management Plan as proposed by its staff and professionals be and hereby is approved and adopted for the period of January 31, 2017 through February 1, 2018.

**BE IT FURTHER RESOLVED**, that the Authority Administrator be and hereby is directed to forward a certified copy of this Resolution and the Cash Management Plan to the Authority's auditors.

Moved by: Mr. DeNave

Seconded by: Mrs. Garafola

| <b>Roll Call Vote</b> | <b>Yes</b> | <b>No</b> | <b>Absent</b> | <b>Abstained</b> |
|-----------------------|------------|-----------|---------------|------------------|
| Chairman Checchio     | x          |           |               |                  |
| Mr. Mosquera          | x          |           |               |                  |
| Ms. Garafola          | x          |           |               |                  |
| Mr. Vetter            | x          |           |               |                  |
| Mr. Truglio           | x          |           |               |                  |
| Mr. Paolella (Alt 1)  |            |           | x             |                  |
| Mr. DeNave (Alt 2)    | x          |           |               |                  |

**CERTIFICATION**

I, Deborah Catapano, Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted at the Reorganization Meeting of the Warren Township Sewerage Authority on February 1, 2017.

*Deborah Catapano*

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Deborah Catapano, Authority Secretary

**WARREN TOWNSHIP SEWERAGE AUTHORITY**  
**Cash Management Plan**

The following Plan constitutes the Cash Management and Investment policy of the Warren Township Sewerage Authority (hereinafter "Authority"):

**I. Statement of Purpose**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Warren Township Sewerage Authority ("WTSA" or the "Authority"), pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and Permitted Investments will be done to ensure the safety, liquidity (regarding the availability for the intended purposes) and maximum investment return within such limits. The Plan is intended to ensure that any Deposit or permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. Cash Management and Investment Objectives**

The objectives are:

1. Preservation of capital
2. Adequate safekeeping of assets
3. Maintenance of liquidity to meet operating needs
4. Diversification of the Authority's portfolio to minimize risks associated with individual investments.
5. Maximization of total return, consistent with risk levels specified herein.
6. Investment of assets in accordance with State and Federal Laws and Regulations.
7. Accurate and timely reporting of interest earnings, gains and losses.
8. Stability in the value of the Authority's economic surplus.

**III. Identification of Funds and Accounts to be Covered by the Plan**

The Plan is intended to cover the deposit and/or investment of all Authority funds and accounts, except the following: (1) Change Funds; (2) Petty Cash Funds; (3) Payroll Funds; and (4) Escrow Funds to the extent that the deposit of such funds to an interest bearing account would require by law the payment of interest to the provider of the funds.



The custodian of the Authority's funds and accounts shall be the Authority Administrator. All disbursements shall be made by checks signed by signatories authorized by the Authority's Board of Commissioners as set forth herein.

**IV. Designation of Officials Authorized to Make Deposits and Investments under the Plan**

The Authority Administrator, as directed by the Financial Officer, is hereby authorized and directed to make deposit or invest funds referred to in this Plan. Prior to making any such Deposits or Permitted Investments, such officials are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made, a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

In the absence of the Authority Administrator, the Authority Chairman may designate an individual to transfer required funds for the payroll and checking accounts for the purposes of, and to the extent necessary for, issuance of required payroll and payment of claims and payables.

**V. Designation of Depositories**

The Authority shall designate the authorized depositories by resolution of the Authority in accordance with N.J.S.A. 40A:5-15.1 at its annual reorganization meeting. This resolution may be amended or supplemented from time to time, as the Authority deems necessary. Such resolution(s) shall be deemed a part of the Cash Management Plan.

The designated officials in Section IV as well as the Authority Commissioners shall certify that they do not have any conflict of interest with respect to the authorized depositories designated by resolution of the Authority pursuant to this Section.

**WARREN TOWNSHIP SEWERAGE AUTHORITY**  
**Cash Management Plan, (continued)**

**VI. Permitted Investments**

Except as otherwise specifically provided for herein, the Authority Administrator, as directed by the Financial Officer, is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

1. Bond or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government Money Market Mutual Funds;
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;

**WARREN TOWNSHIP SEWERAGE AUTHORITY**  
**Cash Management Plan, (continued)**

6. Local Government Investment Pools;
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c. 281 (C.5 2:18A 90.04); or
8. Agreements for the repurchase of fully collateralized securities, if:
  - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection;
  - b. the custody of collateral is transferred to a third party;
  - c. the maturity of the agreement is not more than 30 days;
  - d. the underlying securities are purchased through a public depository as defined in section 1. of P.L. 1970, c. 236 (C.17:9-41); and
  - e. a master repurchase agreement providing for the custody and security of collateral is executed.

The institution(s) shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Authority Administrator.

**VII. Audit**

This Plan and all matters pertaining to the implementation of it shall be subject to the Authority's annual audit conducted pursuant to N.J.S.A. 40A:5-4. The Authority reserves the right to audit the Plan more frequently.

**VIII. Safekeeping Custody Payment and Acknowledgment of Receipt of Plan**

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Authority, then such instruction or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investment in the name of the Authority to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. The purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Authority or by a third party custodian prior to or upon the release of the Authority's payment.

**WARREN TOWNSHIP SEWERAGE AUTHORITY**  
**Cash Management Plan, (continued)**

To assure that all parties with whom the Authority deals either by way of Authority's Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of the Plan in writing, a copy of which shall be on file with the Authority Administrator.

**IX. Reporting Requirements**

The Financial Officer or Authority Administrator shall supply to the Authority a quarterly written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

1. The name of any institution holding funds of the Authority as a deposit or a Permitted Investment.
2. The amount of securities or deposits purchased or sold during the immediately preceding month.
3. The class or type of securities purchased or deposits made.
4. The book value of such deposits or Permitted Investments.
5. The fees incurred to undertake such deposits or Permitted Investments.
6. The earned income on such deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
7. The market value of all deposits or Permitted Investments as of the end of the immediately preceding month.
8. All other information which may be deemed reasonable from time to time by the Authority.

**X. Cash Flow Projections**

Asset management decisions shall be guided by cash flow factors reviewed by the Authority Administrator and the Financial Officer.

**WARREN TOWNSHIP SEWERAGE AUTHORITY**  
**Cash Management Plan, (continued)**

**XI. Cash Management**

All monies shall be deposited within forty-eight (48) hours in an interest bearing account in accordance with N.J.S.A. 40A:5-15.

The Financial Officer shall minimize the possibility of idle cash accumulated in accounts by assuring that all amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly credited into the investment portfolio.

Cash may be withdrawn from investment pools by the Authority Administrator, on directed of the Financial Officer, only to fund Authority operations.

**XII. Authorized Signatories and Verification**

All checks require three (3) signatures, except that checks in an amount of \$500.00 or less shall require only one (1) signature. The signatories for checks requiring three (3) signatures shall be the following with at least one (1) signature being an original; the other two (2) may be facsimiles.

1. Chairperson/Financial Officer/Treasurer/Purchasing Agent
2. Vice Chairperson
3. Authority Administrator
4. Additional designated member as may be designated by resolution of the Authority
5. The Authority Administrator is authorized to effect electronic fund transfers to investment accounts. Verification is required by any two (2) of the following positions:
  - a. Chairperson/Financial Officer/Treasurer/Purchasing Agent
  - b. Vice Chairperson
  - c. Authority Administrator
  - d. Additional designated member as may be designated by resolution of the Authority

**XIII. Deviations/Amendments**

Any recommendation regarding any amendment to this Cash Management Plan (to the extent permitted by law then in effect), must be approved by resolution the Authority.

WARREN TOWNSHIP SEWERAGE AUTHORITY  
Cash Management Plan, (continued)

**XIV. Term of Plan**

This plan shall be in effect from January 31, 2017 to February 1, 2018. Attached to this Plan is a resolution of the Authority approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Authority, the Authority Administrator is directed to supply copies of the amendments to all of the parties who otherwise have received a copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

**XV. Definitions**

For purposes of this Plan, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

- A. Government Money Market Mutual Funds. Investment companies or Investment trusts:
1. which are registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
  2. the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
  3. which have
    - a. attained the highest ranking of the highest letter and numerical rating of a nationally recognized statistical rating organization; or
    - b. retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940", 15 U.S.C. sec.80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets wider management in excess of \$500 million

WARREN TOWNSHIP SEWERAGE AUTHORITY  
Cash Management Plan, (continued)

- B. Local Government Investment Pools. Investment pools:
1. which are managed in accordance with 17 C.F.R. sec. 270.2a-7;
  2. which are rated in the highest category by a nationally recognized statistical rating organization.
  3. which are limited to U.S. Government securities that meet the definition of eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
  4. which are in compliance with rules adopted pursuant to the "Administrative Procedures Act, P.L. 1968, c410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the Board to provide for the safety, liquidity and yield of the investments;
  5. which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
  6. which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within the State of New Jersey, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (c.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

**WARREN TOWNSHIP SEWERAGE AUTHORITY**

**RESOLUTION NO. 17-10**

**RESOLUTION ADOPTING AN OFFICIAL OPEN PUBLIC RECORDS ACT (OPRA) REQUEST FORM**

**WHEREAS**, the Open Public Records Act (“OPRA”), N.J.S.A. 47:1A-5f, requires that the custodian of a public agency shall adopt a form for the use of any person who requests access to a government record held or controlled by the public agency; and

**WHEREAS**, the Government Records Council (“GRC”) recommends that public agencies adopt its model request form; and

**WHEREAS**, the Warren Township Sewerage Authority (the “Authority”) wishes to adopt the GRC model request form, attached hereto and made a part hereof this Resolution as Exhibit A, in order to comply with OPRA.

**NOW, THEREFORE, BE IT RESOLVED**, by the Warren Township Sewerage Authority in the County of Somerset, State of New Jersey, that the GRC model OPRA request form be and hereby is adopted as the Authority’s official OPRA request form.


Moved by: Mr. Checchio

Seconded by: Mrs. Garafola

| <b>Roll Call Vote</b> | <b>Yes</b> | <b>No</b> | <b>Absent</b> | <b>Abstained</b> |
|-----------------------|------------|-----------|---------------|------------------|
| Chairman Checchio     | x          |           |               |                  |
| Mr. Mosquera          | x          |           |               |                  |
| Ms. Garafola          | x          |           |               |                  |
| Mr. Vetter            | x          |           |               |                  |
| Mr. Truglio           | x          |           |               |                  |
| Mr. Paoella (Alt 1)   |            |           | x             |                  |
| Mr. DeNave (Alt#2)    | x          |           |               |                  |

**CERTIFICATION**

I, Deborah Catapano, Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted at the Reorganization Meeting of the Warren Township Sewerage Authority on February 1, 2017.

  
Deborah Catapano, Authority Secretary



**1 WARREN TOWNSHIP SEWERAGE AUTHORITY**

**RESOLUTION NO. 17-11**

**A RESOLUTION TO ESTABLISH A PETTY CASH FUND AND CHANGE FUND**

**BE IT RESOLVED**, by the members of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, that the a Petty Cash Fund in the amount of \$400.00 and a Change Fund in the amount of \$200.00 shall be established. The Authority Administrator shall be the Custodian of said funds and shall be required to be bonded in an amount not less than \$1,000 and maintain said funds in accordance with the laws and regulations governing its operation.

**BE IT FURTHER RESOLVED**, the Authority Chairman or Authority Administrator is authorized to execute any documents, as needed, in connection with this approval.

Moved by: Mr. Checchio

Seconded by: Mr. Truglio

| <b>Roll Call Vote</b> | <b>Yes</b> | <b>No</b> | <b>Absent</b> | <b>Abstained</b> |
|-----------------------|------------|-----------|---------------|------------------|
| Chairman Checchio     | x          |           |               |                  |
| Mr. Mosquera          | x          |           |               |                  |
| Ms. Garafola          | x          |           |               |                  |
| Mr. Vetter            | x          |           |               |                  |
| Mr. Truglio           | x          |           |               |                  |
| Mr. Paoella (Alt 1)   |            |           | x             |                  |
| Mr. DeNave (Alt#2)    | x          |           |               |                  |

**CERTIFICATION**

I, Deborah Catapano, Authority Board Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted by this Authority at its Reorganization meeting of February 1, 2017.

  
\_\_\_\_\_  
Deborah Catapano, Authority Secretary

**WARREN TOWNSHIP SEWERAGE AUTHORITY**

**RESOLUTION NO. 17 -12**

**RESOLUTION APPOINTING ANTHONY PAOLELLA AS  
ALTERNATE NO. 1 AND VINCENT DENAVE AS  
ALTERNATE NO. 2 TO THE WARREN TOWNSHIP  
SEWERAGE AUTHORITY BOARD**

**WHEREAS**, pursuant to N.J.S.A. 40:14A-4 of the Sewerage Authorities Law, N.J.S.A. 40:14A-1, et seq., and Warren Township Ordinance No. 2-14.2, the Warren Township Sewerage Authority ("the Authority") may appoint two alternate members to the Authority Board; and

**WHEREAS**, the Authority previously appointed Joseph Valenti to serve a five year term as Alternate No. 1 on the Authority Board, with the term ending on January 31, 2017; and

**WHEREAS**, the Authority previously appointed Anthony Paoella to serve a five year term as Alternate No. 2 on the Authority Board, with the term ending on January 31, 2020; and

**WHEREAS**, Joseph Valenti's term as Alternate No. 1 is near completion and Joseph Valenti has declined re-appointment to the position of Alternate No. 1; and

**WHEREAS**, the Authority now desires to appoint Anthony Paoella to the position of Alternate No. 1 on the Authority Board for a five year term beginning on February 1, 2017 and ending on January 31, 2022; and

**WHEREAS**, the appointment of Anthony Paoella to the position of Alternate No. 1 creates a vacancy in the position of Alternate No. 2 on the Authority Board during Alternate No. 2's unexpired term of office; and

**WHEREAS**, in order to fill this vacancy, the Authority desires to appoint Vincent DeNave to the position of Alternate No. 2 on the Authority Board for the remainder of the unexpired term, beginning on February 1, 2017 and ending on January 31, 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the members of the Warren Township Sewerage Authority, in the County of Somerset, State of New Jersey that the Authority hereby appoints

- a. Anthony Paoella to the position of Alternate No. 1 on the Authority Board for a five year term beginning on February 1, 2017 and ending on January 31, 2022; and
- b. Vincent DeNave to the position of Alternate No. 2 on the Authority Board for the remainder of the unexpired term, beginning on February 1, 2017 and ending on January 31, 2020.

**BE IT FURTHER RESOLVED**, the Authority Chairman and Authority Administrator are authorized to execute any documents, as needed, in connection with this approval.

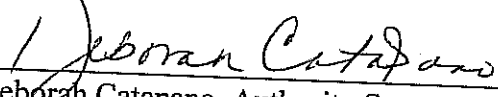
Moved by: Mrs. Garafola

Seconded by: Mr. Truglio

| Roll Call Vote       | Yes | No | Absent | Abstained |
|----------------------|-----|----|--------|-----------|
| Chairman Checchio    | x   |    |        |           |
| Mr. Mosquera         | x   |    |        |           |
| Ms. Garafola         | x   |    |        |           |
| Mr. Vetter           | x   |    |        |           |
| Mr. Truglio          | x   |    |        |           |
| Mr. Paoletta (Alt 1) |     |    |        |           |
| Mr. DeNave (Alt#2)   |     |    | x      |           |
|                      |     |    |        | x         |

**CERTIFICATION**

I, Deborah Catapano, Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted at the Reorganization Meeting of the Warren Township Sewerage Authority on February 1, 2017.

  
\_\_\_\_\_  
Deborah Catapano, Authority Secretary