

**WARREN TOWNSHIP SEWERAGE AUTHORITY
REORGANIZATION MEETING February 1,2017**

STATEMENT OF PRESIDING OFFICER:

Adequate notice of this meeting has been provided by posting a copy thereof on the Municipal bulletin board, a copy to the Township Clerk, The Courier-News, The Star Ledger, and the Echoes-Sentinel all on February 3,2016 as prescribed by the Open Public Meetings Act.

Roll Call : Mr. DeNave, Mr. Vetter, Mrs. Garafola, Mr. Truglio, Mr. Mosquera, Mr. Checchio, Mr. Paolella absent.

Resolution #17-01 Appointment of Officers and Positions
Mrs. Catapano asked for nomination of Chairperson for 2017-2018. Nomination made by Mr. Mosquera for Mr. Checchio, second by Mrs. Garafola
Nomination of Vice Chairman made by Mr. Checchio for Mr. Mosquera, second by Mrs. Garafola.

Financial Official: Carolann Garafola

Authority Administrator: Deborah Catapano

Secretary: Deborah Catapano

Assistant Secretary: Carolann Garafola

Treasurer: Deborah Catapano

Assistant Treasurer: Carolann Garafola

Purchasing Specialist: Deborah Catapano

Public Compliance Officer for affirmative action: Deborah Catapano

Custodian of Records: Deborah Catapano

Chief Plant Operator: Applied Water Management Inc.

Operator of Collection System: Applied Water Management Inc

Environmental Inspector: Paulus, Sokolowski & Sartor LLC

Capital Improvements Review Committee: Anthony Paolella, George Vetter

Authority Engineer: Paulus, Sokolowski, and Sartor LLC

Authority Engineer for Applications: Paulus, Sokolowski and Sartor LLC

Review and Inspection Services: Paulus, Sokolowski and Sartor LLC

Auditor: Ferraioli, Wielkocz, Cerullo & Cuva

Counsel: Riker, Danzig Scherer Hyland & Perretti, LLP

Moved by Mr. Checchio, second by Mrs. Garafola

Roll Call: Mr. DeNave, yes, Mr. Vetter, yes, Mr. Truglio, yes, Mrs. Garafola, yes, Mr. Mosquera, yes, Mr. Checchio, yes

Resolution #17-02 Schedule of Meeting Dates

Motion to approve made by Mr. Checchio, second by Mrs. Garafola

Roll call taken, unanimously approved by all board members

Resolution #17-03 Resolution awarding contract for Legal Services

Motion to approve by Mrs. Garafola, second by Mr. Checchio

Roll Call: unanimously approved by all board members

Resolution #17-04 Resolution awarding contract for Engineering Services

Motion to approve made by Mr. DeNave, second by Mr. Truglio

Roll Call: Unanimously approved by all board members

Resolution #17-05 Resolution awarding contract for Financial Services

Motion to approve by Mrs. Garafola, second By Mr. DeNave

Roll Call: Unanimously approved by all board members

Resolution #17-06 Resolution designating Official Depositories of the Authority

Motion to approve made by Mr. Checchio, second by Mrs. Garafola

Roll Call: Unanimously approved by all board members

Resolution #17-07 Resolution designating Official Newspapers of the Authority

Motion to approve made by Mrs. Garafola, second by Mr. Checchio

Mrs. Garafola asked about putting the legal notices digitally on select newspapers Mrs. Catapano will consider this with the newspapers individually.

Roll Call: Unanimously approved by all board members

Resolution #17-08 Resolution appointing special counsel to the Authority and awarding contract for Legal Service

Mrs. Catapano explained that we need a special counsel in place if there is a conflict with our legal counsel Riker, Danzig Scherer Hyland and Perretti.

Motion to approve by Mr. Checchio, second by Mrs. Garafola

Roll Call: Unanimously approved by the board members

Resolution #17-09 Resolution adopting a cash Management Plan for the year 2017-2018

Moved by Mr. DeNave, Second by Mrs. Garafola

Roll Call: Unanimously approved by all board members

Resolution #17-10 Resolution adopting an official open public records act (OPRA) request form.

Moved by Mr. Checchio, second by Mrs. Garafola

Roll Call: Unanimously approved by all board members

Resolution #17-11 Resolution to establish a petty cash fund and change fund

Moved by Mr. Checchio, second by Mr. Truglio
Roll Call; Unanimously approved by all board members

Resolution #17-12 Resolution appointing Anthony Paoella as Alternate No. 1 and
Vincent DeNave as Alternate No. 2 to the Warren Township
Sewerage Authority Board

Moved by Mrs. Garafola, second by Mr. Truglio
Mrs. Garafola explained the two terms that they are taking over to
the board members

Roll Call; Mr. DeNave, Abstain, Mr. Vetter, yes, Mr. Truglio, yes, Mrs. Garafola, yes,
Mr. Mosquera, yes, Mr. Checchio, yes.

With no further business, the meeting was adjourned.

I, Deborah Catapano, Authority Board Secretary of the Warren Township
Sewerage Authority in the County of Somerset, New Jersey, do hereby certify
That the above resolution is a true and correct copy of a resolution adopted by
The Authority at its Reorganization meeting of February 1,2017.

Deborah Catapano, Authority Secretary