

**WARREN TOWNSHIP SEWERAGE AUTHORITY**

**RESOLUTION NO. 17-13**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

**WHEREAS**, this public body is of the opinion that such circumstances exist as to the matters set forth below,

**NOW, THEREFORE, BE IT RESOLVED**, that the Warren Township Sewerage Authority (the "Authority") in the County of Somerset, New Jersey, approved a motion to go into Executive Session regarding the below matters, noting that the Authority would return to Public Session to vote on any matters remaining before it:

- A. Administrative Communications with Counsel and the Authority: Attorney-Client Communication.
- B. Personnel-Employee Matter: Attorney-Client Communication.
- C. NJPDES Permits-Adjudicatory Hearings: Attorney-Client Communication:Work Product Protection/Litigation

No final decisions were made, and a motion to return to public session was thereafter approved by the Authority. The above stated matters are anticipated to be made public at a later date.

Moved by:Mr. Vetter

Seconded by:Mr. Checchio

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstained</b>
Chairman Checchio	x			
Mr. Mosquera			x	
Ms. Garafola			x	
Mr. Vetter	x			
Mr. Truglio			x	
Mr. Paolella (Alt 1)	x			
Mr. DeNave (Alt 2)			x	

**CERTIFICATION**

I, Deborah Catapano, Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above is a true and correct copy of a resolution adopted by the Warren Township Sewerage Authority at its Work/Public meeting of February 15, 2017.

  
\_\_\_\_\_  
Deborah Catapano, Authority Secretary

WARREN TOWNSHIP SEWERAGE AUTHORITY

RESOLUTION NO. 17-14

RESOLUTION AUTHORIZING PAYMENT OF OPERATION EXPENSE FROM ACCOUNT # 056253 FOR A TOTAL OF \$322,515.13

BE IT RESOLVED by the members of the Warren Township Sewerage Authority in the County of Somerset, New Jersey that the Treasurer be and hereby is authorized to pay current bills from the Operating Fund Account # 056253 at the Fulton Bank of New Jersey. Schedule of paid invoices attached.


Moved by: Mr. Checchio

Second by: Mr. Vetter

Roll Call/Vote	Yes	No	Absent	Abstained
Chairman Checchio	x			
Mr. Mosquera			x	
Ms. Garafola			x	
Mr. Vetter	x			
Mr. Truglio			x	
Mr. Paoletta (Alt 1)	x			
Mr. DeNave (Alt 2)			x	

\*\*\*\*\* CERTIFICATION \*\*\*\*\*

I, Deborah Catapano, Authority Secretary for the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted by this Authority at its Public Meeting of February 15, 2017.

  
Deborah Catapano, Authority Secretary

Operating Resolution 17-14  
February 15th, 2017

Vendor	PO #	Amount	Description
NJ American Water	17-01	\$ 325.58	
NJ American Water	17-02	\$ 864.14	Annual Base Fee. Usq data Rec
Natural Systems Utilities	17-03	\$ 70,918.32	Monthly January Services
Natural Systems Utilities	17-04	\$ 2,472.40	Admin Services Fee January
Applied Water Mgt.NSU	17-05	\$ 14,672.90	CSC # 501 Kensington Pump Station Power Leads Installation
SRVSA	02422	\$ 59,611.39	Estimated Sewerage Treatment Charges for the Month of February 2016.
JCPL	17-06	\$ 30,744.61	
PSE&G	17-07	\$ 218.68	Energy
RDSHP	01810	\$ 7,021.50	General Retainer
RDSHP	01811	\$ 201.50	Cost Substantiation Certificates
RDSHP	01812	\$ 868.00	Personnel Matters
RDSHP	01813	\$ 1,410.50	Contract 52- Stage IV Ox Ditch
RDSHP	01815	\$ 1,503.50	Connection Fee- & Use Rates- Hearing
PS&S	02198	\$ 6,975.77	General Consulting
PS&S	02199	\$ 1,187.50	Annual Engineer's Report
PS&S	02200	\$ 5,842.92	Contract 52- Stage IV WWWTP Upgrades
PS&S	02201	\$ 4,541.06	Contract 54-Fox Hill Pump Station
PS&S	02202	\$ 893.53	Contract 55- Heather Lane Pump Station
PS&S	02203	\$ 2,215.00	Stage III WWTP I&I Study
PS&S	02204	\$ 50,806.11	Contract 56- Miscellaneous WWWTP Improvements
PS&S	02205	\$ 3,711.02	Stage IV WWTP Bldg. Roof Replacement
One call Systems	17-08	\$ 190.00	January Ticket Invoice # 7015678
AT&T	17-09	\$ 74.56	
Verizon	17-10	\$ 73.78	Acct # 908 753-6893 375 63Y
Verizon	17-11	\$ 1,382.02	Acct # 201 243 0077 999 58Y (January Billing)
Cablevision	17-12	\$ 59.95	Acct # 07875-382656-01-8
Your Tech Team	17-13	\$ 217.50	Project Work, Remote Support Service BHURS
Harris	17-14	\$ 5,015.60	Desktop/computer
Ferrafoli, Wielkoiz, Cerullo & Cuva, PA	02345	\$ 3,867.50	Utility Bill Printing
Fitzsimmons Reporting	17-15	\$ 579.50	Accounting Services
Lisa Duchesne	17-16	\$ 770.00	Annual Rate Hearing
Fred Devens Construction	02244	\$ 2,444.30	Bookkeeping
Reserve Account	02453	\$ 1,000.00	Inputs to Heather Lane Pump Station
Twp. of Warren	02454	\$ 27,418.47	Replenish Postage Acct # 18641977
Berkeley Heights	02452	\$ 12,228.52	4th Quarter 2016 Payroll
FMD	17-17	\$ 187.50	1st Quarter Sewer Use Fee
Total		\$ 322,515.13	Moving of Kyocera-mita copier to new Building

WARREN TOWNSHIP SEWERAGE AUTHORITY

RESOLUTION NO. 17-15

RESOLUTION AUTHORIZING PAYMENT OF ESCROW BILLS FROM ACCOUNT #999-091433 FOR A TOTAL OF \$ 8,259.29

WHEREAS, certain professional services related to application review and/or inspection have been performed by Authority consultants; and

WHEREAS, by Resolution 89-145 the Authority established a set of rules and regulations to charge such review and inspection services to an applicant's application escrow account; and

WHEREAS, sufficient funds are available in each escrow account to pay for services rendered by the vendors detailed below.

NOW, THEREFORE, BE IT RESOLVED by the members of the Warren Township Sewerage Authority, County of Somerset, State of New Jersey, that the Treasurer be and hereby is authorized to pay the bills from account #999-091433, known as the bank of America Accutrak System, in the amount of \$ 8,259.29

Exhibit A attached

PS&S \$ 3,433.79
RDSH&P LLC \$ 4,825.50

Moved by: Mr. Checchio
Seconded by: Mr. Vetter

Table with 5 columns: Roll Call Vote, Yes, No, Absent, Abstained. Rows include Chairman Checchio, Mr. Mosquera, Ms. Garafola, Mr. Vetter, Mr. Truglio, Mr. Paolella (Alt 1), and Mr. DeNave (Alt 2).

\*\*\*\*\* CERTIFICATION \*\*\*\*\*

I, Deborah Catapano, Board Secretary for the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted by this Authority at its Work/Public Meeting February 15, 2017.

Handwritten signature of Deborah Catapano

Deborah Catapano, Board Secretary

February 15, 2017

Resolution 17-15

Vendor	PO#	Applicant	Escrow #	Amount	Date Paid
PS&S	2206	Hollows at Warren	774	1953.79	2/15/2017
PS&S	2207	Sousa	826	520.00	2/15/2017
PS&S	2209	Feeney	847	617.50	2/15/2017
PS&S	2195	Temple Har Shalom	853	342.50	2/15/2017
			Total	3433.79	
Vendor	PO#	Applicant	Escrow #	Amount	Date Paid
RDSH&P LLC	1720	Howard Weinerman	843	1986.10	2/15/2017
RDSH&P LLC	1746	Howard Weinerman	843	1478.45	2/15/2017
RDSH&P LLC	1733	Howard Weinerman	843	1035.45	2/15/2017
RDSH&P LLC	1779	181 Gaurisuta Realty LLC	850	325.50	2/15/2017
			Total	\$4,825.50	
			TOTAL	\$8,259.29	

**WARREN TOWNSHIP SEWERAGE AUTHORITY**

**RESOLUTION 17-16**

**AUTHORIZING PAYMENT OF CERTAIN INVOICES FROM THE  
CONSTRUCTION FUND BY BANK OF NEW YORK, TRUSTEE AND PAYING  
AGENT OF THE SERIES 2006 BONDS**

**WHEREAS**, pursuant to sections 401 through 407 of the General Bond Resolution a Construction Account has been established and the Trustee, Bank of New York, has been authorized to make direct payment of certain invoices attributable to the Costs of the System and in accord with the requisition procedures; and

**WHEREAS**, the following invoices are for Costs of the System as defined in the Engineer's Report in the Official Statement for the 2006 Series Bonds and are appropriately payable from the Construction Account; and

*WHEREAS, the Authority's Engineer has provided a Certificate certifying that the portion(s) of the system for which the funds were deposited in the Construction Account has been completed, that the sum stated in the Certificate is sufficient to pay and is required to be reserved in the Construction Account to pay all items of the cost of such portion of the system then remaining unpaid, including the estimated amount of any such items the amount of which is not fully determined and all claims against the Authority arising out of the construction thereof, and that no amounts are due and owing to any contractor relating to services provided or equipment or material purchased for or with respect to the System.*

Sewerage Authority, County of Somerset, State of New Jersey authorizes payment by Bank of New York, as Trustee and Paying Agent, of the following invoices and amounts from the Authority's Construction Account established under the 2006 Series Bonds:

Name	Project/Installment Description	Payment Amount
1. Paulus Sokolowski & Sartor LLC	Contract # 53 Phosphorous	\$5707.20
2. Riker Danzig Scherer Hyland Perretti	Contract #53 Phosphorous	1019.63
Total		\$6726.83

**BE IT FURTHER RESOLVED**, that the Chair, and Treasurer are authorized to execute the Voucher to the Bank of New York for such payments.

**BE IT FURTHER RESOLVED**, that the Chair, Vice Chair, and Financial Officer are authorized to execute the Requisition to the Bank of New York for such payments.

**BE IT FURTHER RESOLVED**, that the Authority's Secretary is authorized and directed to provide this Resolution, the Engineer's Certificate, and the Authority's Voucher and Requisition to the Bank of New York and request that the payments directed herein be made by the Bank.

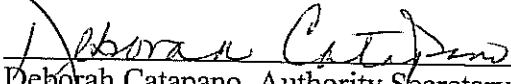
Moved by: Mr. Checchio

Seconded by : Mr. Vetter

Roll Call Vote	Yes	No	Absent	Abstained
Chairman Checchio	x			
Mr. Mosquera			x	
Ms. Garafola			x	
Mr. Vetter	x			
Mr. Truglio			x	
Mr. Paoella (Alt 1)	x			
Mr. Denave (Alt #2)			x	

#### CERTIFICATION

I, Deborah Catapano, Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted at a meeting of the Warren Township Sewerage Authority on February 15, 2017.

  
Deborah Catapano, Authority Secretary



**RESOLUTION NO. 17-17**

**RESOLUTION AUTHORIZING RETURN OF REMAINDER OF ESCROW IN  
THE AMOUNT OF \$ 566.56**

**WHEREAS**, the Authority has reviewed the escrow accounts for certain applicants, as listed on Exhibit A; and

**WHEREAS**, the Authority has determined that all services for which escrow funds are to be applied under the Authority's Rules and Regulations have been completed; and

**WHEREAS**, the Authority has determined that it is appropriate to return the balances in each of the listed escrow accounts, as indicated in Exhibit A, totaling \$566.56

**NOW, THEREFORE, BE IT RESOLVED** by the Warren Township Sewerage Authority, County of Somerset, State of New Jersey, that the Authority shall refund to the applicants listed on Exhibit A the amounts indicated, for a total of \$ 566.56

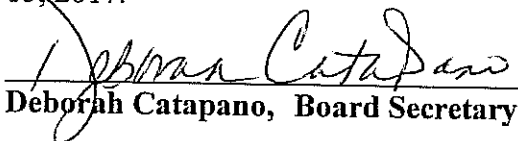
**Bulldog Builders, LLC      Escrow #00796      \$566.56**

Moved by: Mr. Checchio  
Seconded by: Mr. Vetter

Roll Call Vote	Yes	No	Absent	Abstained
Chairman Checchio	x			
Mr. Mosquera			x	
Ms. Garafola			x	
Mr. Vetter	x			
Mr. Truglio			x	
Mr. Paoletta (Alt 1)	x			
Mr. DeNave (Alt 2)			x	

**\*\*\*\*\* CERTIFICATION \*\*\*\*\***

I, Deborah Catapano, Board Secretary for the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted by this Authority at its Work/Public Meeting of February 15, 2017.

  
Deborah Catapano, Board Secretary

**WARREN TOWNSHIP SEWERAGE AUTHORITY**

**RESOLUTION NO. 17- 18**

**RESOLUTION APPROVING COST SUBSTANTIATION  
CERTIFICATE NO. 501 SUBMITTED BY THE OPERATOR  
OF THE AUTHORITY'S WASTEWATER TREATMENT  
SYSTEM, APPLIED WATER MANAGEMENT, INC., FOR  
PAYMENT OF CERTAIN EXPENSES PURSUANT TO  
ARTICLE IV OF THE WASTEWATER TREATMENT  
SYSTEM OPERATION AND MAINTENANCE  
AGREEMENT**

**WHEREAS**, Applied Water Management, Inc. ("AWM") operates the Authority's Wastewater Treatment System pursuant to the Wastewater Treatment System Operation and Maintenance Agreement between Warren Township Sewerage Authority and AWM, commencing June 1, 2009 (the "Agreement"); and

**WHEREAS**, the Agreement provides that AWM submit to the Warren Township Sewerage Authority (the "Authority") a Cost Substantiation Certificate ("CSC") for any cost reasonably incurred or to be incurred by AWM, which is chargeable in whole or in part to the Authority; and

**WHEREAS**, Article IV, Section 4.8 of the Agreement provides that AWM shall be responsible for the cost of Routine Maintenance and Preventive Maintenance of the Wastewater Treatment System, but that the Authority shall be responsible for the costs associated with repairs, replacements, and non-Routine Maintenance, certain items on the Pre-Approved List, and emergency work, provided that AWM follows the Cost Substantiation procedures set forth in the Agreement; and

**WHEREAS**, AWM has submitted CSC No. 501 with the required invoices; and

**WHEREAS**, upon the recommendation of the Authority's Engineer, the Authority agrees that the work performed (as referenced in the above-CSC) is a repair, replacement, or non-Routine Maintenance, on the Pre-Approval List or pre-approved, and/or is a necessary item of emergency repair, as authorized by the Agreement; and

**WHEREAS**, payment to AWM for the above-CSC shall be from the Authority's Operating Account; and

**WHEREAS**, the Authority has reviewed the above-CSC and is satisfied that the amount is fair and reasonable, and the Authority desires to approve same; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Warren Township Sewerage Authority in the County of Somerset, New Jersey, that:

1. CSC No. 501, signed in the amount of \$14,672.90, representing costs related to the emergency installation of new power leads for the Kensington pump station, due

to low voltage caused by failed insulation, by MBE Mark III Electric, Inc. and by Focal Lighting & Electric, and the applicable AWM 10% administrative fee, BE AND IS HEREBY APPROVED.

**BE IT FURTHER RESOLVED**, that payment to AWM shall be from the Authority's Operating Account after receipt of a business registration certificate from AWM for every subcontractor that performed work on the project, unless such certificate is already on file with the Authority.


Moved by: Mr. Checchio

Seconded by: Mr. Vetter

Roll Call Vote	Yes	No	Absent	Abstained
Chairman Checchio	x			
Mr. Mosquera			x	
Ms. Garafola			x	
Mr. Vetter	x			
Mr. Truglio			x	
Mr. Paolella (Alt 1)	x			
Mr. DeNave (Alt 2)			x	

**CERTIFICATION**

I, Deborah Catapano, Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted at the Work/Public Meeting of the Warren Township Sewerage Authority on February 15, 2017.

  
 Deborah Catapano, Authority Secretary

**WARREN TOWNSHIP SEWERAGE AUTHORITY**

**RESOLUTION NO. 17-19**

**RESOLUTION GRANTING PRELIMINARY APPROVAL FOR THE APPLICATION OF WCC INVESTORS, LLC – ROSS CHOMIK - FOR TWELVE (12) ADDITIONAL EDUS OF CAPACITY TO SERVE A CHANGE IN USE OF A CONNECTION TO SANITARY SEWERS FOR BLOCK 37, LOTS 13.02, 13.03, 13.04, 13.05, AND 13.07 ALSO KNOWN AS WARREN CORPORATE CAMPUS (KING GEORGE ROAD) IN WARREN, NEW JERSEY, IN THE STAGE IV SEWER SERVICE AREA**

**WHEREAS** the Applicant, WCC Investors, LLC (Ross Chomik), has submitted an application to the Warren Township Sewerage Authority in the County of Somerset, New Jersey (the "Authority"), pursuant to Articles 3.3 and 3.4 of the Authority's Rules and Regulations, seeking preliminary approval for the construction of proposed sanitary sewers and a permit to construct an amenities building at the existing business at Warren Corporate Campus (King George Road), which is currently connected to the Stage IV Sewer Service Area with 160 equivalent dwelling units ("EDUs"); and

**WHEREAS**, the Applicant proposes to construct an amenities building which will increase the current square footage of the existing campus at Block 37, Lots 13.02, 13.03, 13.04, 13.05, and 13.07, by 16,921 square feet. The additional square footage will be used to accommodate a fitness center, café, basketball court, and locker/changing rooms that will serve only staff/personnel that rent/utilize the Warren Corporate Campus; and

**WHEREAS**, by memorandum dated February 6, 2017 (the "Report"), the Authority's Engineer, based on the New Jersey Department of Environmental Protection projected flow criteria for both 1) average restaurants and fitness clubs, and 2) office space, as set forth in N.J.A.C. 7:14A-23.3, calculated projected wastewater flows for the proposed restaurant/fitness club of 10,051 gpd for the restaurant/fitness club portion of the amenities building (36 EDUs) and 1,692 gpd for the office space portion of the amenities building or six (6) EDUs; and

**WHEREAS**, the Applicant contends this calculation of EDUs needed for the proposed construction does not result in a realistic projection of anticipated wastewater that will be generated and that the current EDU allocation is sufficient to accommodate the additional facility without increase, as evidenced by submitted water usage data and proposed calculations; and

**WHEREAS**, the Authority's Engineer has reviewed the water use data and flow calculations based on the NJDEP criteria submitted by the Applicant's Engineer and opines that the amount of EDUs for the amenities facility should be more than the 6 EDUs calculated as if the building were office space, but less than the 36 EDUs calculated as if the building were a combined full scale food service and fitness facility. The Authority recognizes that the proposed amenities facility would be in use approximately 4 (four) hours per day, rather than 12 (twelve) hours per day if it were a full-scale food service and fitness facility. As such, The Authority finds that the proposed amenities facility should, therefore, be allocated 12 EDUs (1/3 of the 36 EDUs that would be required for a full-scale facility); and

**WHEREAS**, the subject property currently has 160 EDUs allotted, and based on the information submitted by the Applicant, the projected current EDUs to full occupancy results in the equivalent of 134 EDUs, and the additional 12 EDUs results in a total of 146 EDUs, thus, the Applicant's proposal results in less than the 160 EDUs presently allotted to the Warren Corporate Campus, thereby requiring no additional EDUs; and

**WHEREAS**, sewerage from property located in the Stage IV service area is served by the Warren Township Sewage Authority (WTSA) sewer system; and

**WHEREAS**, as set forth in his Report, the Authority's Engineer has reviewed the plans and application submitted by the Applicant and has recommended that the Authority grant preliminary approval for the construction of proposed sanitary sewers and permit to construct the above property as submitted by the Applicant; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Authority grants preliminary approval to the Applicant, WCC Investors, LLC (Ross Chomik), with no additional EDUs to the WTSA Stage IV service area and to the Warren Corporate Campus' existing allotment of 160 EDUs at Block 37, Lots 13.02, 13.03, 13.04, 13.05 in the Township of Warren, New Jersey, also known as the Warren Corporate Campus (King George Road), in connection with the construction of an amenities building, subject to the following conditions:

1. The Applicant shall comply with all of the Authority's rules and Regulations and required payment of all fees, including the payment to the Authority of the then-applicable connection fees.
2. As the existing sewer is private, all inspections of the connection to the sewer and installation of the lateral are under the jurisdiction of the local Plumbing Sub-Code Official.
3. Any private easements required internal to the Warren Corporate Campus must be in place prior to any construction.

**BE IT FURTHER RESOLVED**, the Authority Chairman or Authority Administrator is authorized to execute any documents, as needed, in connection with this approval.

Moved by: Mr. Checchio

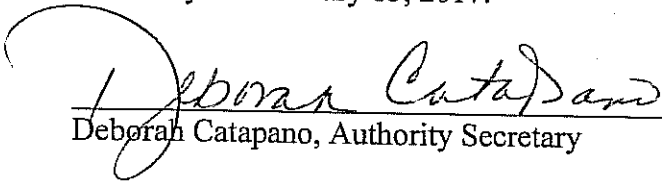
Seconded by: Mr. Vetter

Roll Call Vote:

	Yes	No	Absent	Abstained
Chairman Checchio	x			
Mr. Mosquera			x	
Ms. Garafola			x	
Mr. Vetter	x			
Mr. Truglio			x	
Mr. Paolella (Alt 1)	x			
Mr. DeNave (Alt 2)			x	

**CERTIFICATION**

I, Deborah Catapano, Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted at the Work/Public Meeting of the Warren Township Sewerage Authority on February 15, 2017.

  
\_\_\_\_\_  
Deborah Catapano, Authority Secretary

**WARREN TOWNSHIP SEWERAGE AUTHORITY**

**RESOLUTION NO. 17 -20**

**RESOLUTION APPOINTING WARREN TOWNSHIP  
SEWERAGE AUTHORITY MEMBERS TO THE  
AUTHORITY COMMITTEES FOR 2017**

**WHEREAS**, Warren Township Sewerage Authority (the "Authority"), from time-to-time, appoints its Members to committees to review and analyze matters that are before the Authority or which the Authority is to address; and

**WHEREAS**, such committees shall not act or vote on any matter, but rather shall present to the Authority the results of their review and analysis, and any action thereon shall be taken only by a vote of the Authority; and

**WHEREAS**, pursuant to Resolution No. 16-36, the Authority created the (i) Negotiating Committee for the Wastewater Treatment System Operation and Maintenance Agreement between Warren Township Sewerage Authority and Applied Water Management, Inc., commencing June 1, 2009 (the "O&A Agreement Committee"); and the (ii) Negotiating Committee for a Shared-Services Agreement with the Township of Warren (the "Shared-Services Committee"); and

**WHEREAS**, pursuant to Resolution No. 16-101, the Authority created the Subcommittee to Analyze Finance Options for Capital Improvements and Bond Defeasement; and

**WHEREAS**, the Authority desires to appoint Board Members to these committees for the 2017 year.

**NOW, THEREFORE, BE IT RESOLVED**, that the Authority hereby appoints the following members to the following committees for the 2017 year:

O&A Agreement Committee: Chairman Checchio; and Mr. DeNave.

Shared-Services Committee: Mr. Mosquera; and Mr. Truglio.

Subcommittee to Analyze Finance Options for Capital Improvements and Bond Defeasement: Ms. Garafola and Mr. Mosquera.

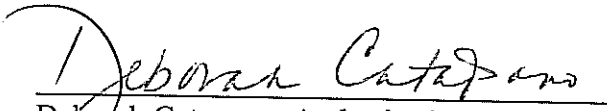
Moved by: Mr. Checchio

Seconded by: Mr. Vetter

Roll Call Vote	Yes	No	Absent	Abstained
Chairman Checchio	x			
Mr. Mosquera			x	
Ms. Garafola			x	
Mr. Vetter	x			
Mr. Truglio			x	
Mr. Paolella (Alt 1)	x			
Mr. DeNave (Alt 2)			x	

### CERTIFICATION

I, Deborah Catapano, Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted at the Work/Public Meeting of the Warren Township Sewerage Authority on February 15, 2017.

  
Deborah Catapano, Authority Secretary



**WARREN TOWNSHIP SEWERAGE AUTHORITY**

**RESOLUTION NO. 17-21**

**RESOLUTION MEMORIALIZING ANNUAL SALARY FOR  
DEBORAH CATAPANO AND SUSAN WUJCISKI**

**WHEREAS**, at the February 15, 2017 meeting of the Warren Township Sewerage Authority (the "Authority"), Deborah Catapano and Susan Wujciski, employees of the Authority were reviewed in accordance with the Authority Personnel Policies and Procedures; and

**WHEREAS**, following appropriate notice to these employees, the Authority discussed the employee evaluations of Deborah Catapano and Susan Wujciski in executive session at the February 15, 2017 meeting; and

**WHEREAS**, based on the employee evaluations, the Authority recommended that Deborah Catapano's current annual salary of \$86,232.68 be increased by two percent (2%) to \$87,957.33, effective January 1, 2017, and recommended that there be no change to Susan Wujciski's current annual salary of \$45,013.57, which became effective January 1, 2016, for the 2017 year;

**WHEREAS**, after emerging from executive session, the Authority voted to approve this recommendation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Warren Township Sewerage Authority in the County of Somerset, New Jersey that

1. Deborah Catapano's annual salary shall be increased by two percent (2%) from the amount of \$86,232.68 to \$87,957.33 effective January 1, 2017; and
2. There be no change to Susan Wujciski's annual salary of \$45,013.57, which became effective on January 1, 2016, for the 2017 year.

**BE IT FURTHER RESOLVED**, that this Resolution memorializes the action taken by the Authority at its meeting held on February 15, 2017.

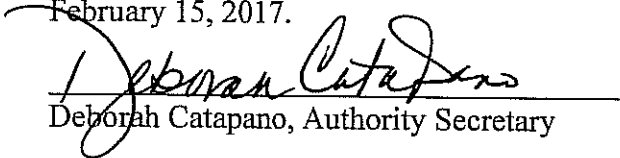
**BE IT FURTHER RESOLVED**, the Authority Chairman or Authority Administrator is authorized to execute any documents, as needed, in connection with this approval.

Moved by: Mr. Checchio  
Seconded by: Mr. Paolella

Roll Call Vote	Yes	No	Absent/Abstained
Chairman Checchio	x		
Mr. Mosquera			x
Ms. Garafola			x
Mr. Vetter	x		
Mr. Truglio			x
Mr. Paolella (Alt 1)	x		
Mr. DeNave (Alt 2)			x

**CERTIFICATION**

I, Deborah Catapano, Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted at a meeting of the Warren Township Sewerage Authority on February 15, 2017.

  
Deborah Catapano, Authority Secretary