WARREN TOWNSHIP SEWERAGE AUTHORITY

WORK/PUBLIC MEETING February 16, 2011

The reorganization meeting originally scheduled for February 2nd was cancelled due to inclement weather. Reorganization was rescheduled for tonight at 7:15 prior to the regularly scheduled public monthly meeting.

STATEMENT OF PRESIDING OFFICER:
Adequate notice of this meeting has been provided by posting a copy thereof on the municipal bulletin board, a copy to the Township Clerk, The Courier-News, The Star Ledger and The Echoes-Sentinel all on February 3, 2010 as prescribed by the Open Public Meetings Act.

Roll Call: Mr. Kaufman, Mr. Vetter, Mrs. Garafola, Mr. Reeder

Reorganization Resolutions:

Resolution #11-2 Appointment of Officers and Positions of the Authority

Slate of positions voted upon by board. Mr. Reeder will maintain chairman position for the 2011 year.
Resolutions moved by Mrs. Garafola, second by Mr. Kaufman.
Roll Call, Mr. Kaufman, yes, Mr. Vetter, yes, Mrs. Garafola, yes, Mr. Reeder, yes.

Resolutions 11-3 through 11-8 voted as consent resolutions. Motion to approve by Mrs. Garafola, second by Mr. Kaufman.
Roll Call: Mr. Kaufman, yes, Mr. Vetter, yes, Mrs. Garafola, yes, Mr. Reeder, yes.

Resolution #11-3 Schedule of Meeting Dates
Resolution #11-4 Resolution awarding contract for Legal Services
Resolution #11-5 Resolution awarding contract for Engineering Services
Resolution #11-6 Resolution awarding contract for Financial Services
Resolution #11-7 Resolution designating Official Depositories of the Authority
Resolution #11-8 Resolution designating Official Newspapers of the Authority

Mr. Reeder motioned to adjourn from the reorganization meeting and begin the regular meeting.
FEBRUARY 16 REGULAR SCHEDULED PUBLIC MONTHLY MEETING

STATEMENT OF PRESIDING OFFICER:
Adequate notice of this meeting has been provided by posting a copy thereof on the municipal bulletin board, a copy to the Township Clerk, The Courier-News, The Star Ledger and The Echoes-Sentinel all on February 16, 2011 as prescribed by the Open Public Meetings Act.

Roll Call: Mr. Kaufman, Mr. Vetter, Mrs. Garafola, , Mr. Reeder

EXECUTIVE SESSION: Resolution #11-9
The following are considered Attorney-Client Communications:

A. Administrative Communications
B. Hillcrest Road Properties
C. SRVSA Assured Minimum Flow
D. Repairs to sewer laterals
E. Correspondence from Mrs. Bray

No discussion or action necessary, unless there are questions regarding the following:

F. BAC Application
G. Berkeley Heights agreement and the availability of capacity in the Stage I/II sewerservice area.
H. Contract #48
I. Applied Water Management O and M agreement
J. Authority Rules and Regulations
K. Capacity allocation for Greenbrook Connections
L. Oxidation Ditch Liner replacement
M. Appeal of Phosphorous TMDL
N. Stage I v permit-Pending litigation
O. Stage V permit- Pending litigation

The above stated subject matters will be made public in 2011.

Pledge of Allegiance

Public: Margaret Bray 1 Emerson Lane present. She stated that her sewer bill is outrageous. The billing formula was explained to her and Authority office will look into any programs available to her for assistance.

Minutes: December 15, 2010 Mr. Vetter, yes, Mrs. Garafola, yes, Mr. Reeder, yes.
January 19, 2011 Mr. Reeder yes, Mrs. Garafola, yes.
**Plant Report:** Peter Kavalus, Applied Water Management

Reports are in the member packets. Mrs. Garafola asked if he was worried about the snow melt. Pete said so far so good, the flows are rising though and are expected to increase in the next few months. The street salt is diluted by the time it gets to the plant to be treated.

All plants are in compliance.

**Engineer’s Report:** Mr. Russell Johnson, Hatch Mott MacDonald

This is Mr. Johnsons last Authority meeting as he will be retiring next month. He commended the Authority for the proactive way we approached the capital improvement program. The Authority has been very supportive of HMM and Applied and he thanks the Authority for it. It has been a pleasure working with the Authority members. He said he can see we have a sincere commitment to the homeowners here in Warren. He is confident that the dedicated level of service will continue.

A detailed report was included in the packets. No one had any questions.

Mr. Johnson said that there was a bid opening this morning for contract #51 and that there were 14 bidders. The apparent lowest bidder was DeMaio Electrical. The bids will be reviewed by counsel for compliancy.

The William Penn pump station upgrade project is winding down, the pumps are off by pass and the street is reopened. Landscaping will be done in the spring.

Contract #50 will be advertised tomorrow for the upgrade of the Mount Bethel pump station.

The SRVSA Flows are low based on last years fourth quarter, however for the entire year we are overbudget by $86,000, with the heavy rains that occurred earlier in the year. The MB II study has been in effect and this project will reduce and/or identify any areas that I and I are found. He is confident this will reduce wet weather flows into Middlebrook.

**Applications:** Mr. Russell Johnson. Site Plans displayed.

1. Appl. 09201-RPF-0519
   Block 78 Lot 19.06
   117 Mount Bethel Rd
   Compliance Review
Recommending approval for the relocation of the previously approved location of the sanitary sewer lateral. The lateral was changed due to a site plan change. There is no change to the design.

2. The Pingry School
   Martinsville Road
   Bernards Township
   Sanitary sewer flow equalization plan
   Conceptual Plan review

The Authority had requested Pingry to review the pumping rate at the school. Originally they were authorized to pump at 69 gpm, however they have been pumping at 200 gpm. There have been surcharges in the line that flows into Warren and Middlebrook sewer service area. The plan they did has been reviewed and HMM is recommending Concept plan approval tonight. The hydraulics that were done show that they can keep the pumping rate between 60-80 gallons per minute. In the memo that was submitted to Pingry’s engineer there were recommendations made by HMM, however this is on school property and the Authority is not responsible for operational issues. Further expansion at the school that include a Headmasters residence were put on hold until this issue was resolved.

Consent Agenda Resolutions:

Resolutions No. 11-10 through 11-29 were submitted to the Sewerage Authority for review and may be adopted by one motion. These resolutions are listed on the agenda for review and a complete copy made available in the Warren Township Sewerage Authority office.

Motion to adopt Resolutions No. 11-10 through 11-29 second, roll call.

Motion to adopt made by Mrs. Garafola, second by Mr. Vetter.
Roll Call: Mr. Kaufman, yes, Mr. Vetter, yes, Mrs. Garafola, yes, Mr. Reeder, yes.

Resolution #11-10
Resolution authorizing payment of operation expense from Account #056253 for a total of $221,693.95

Resolution #11-11
Resolution authorizing payment of escrow bills from Account #999-091433 Accutrack for a total of $8010.31
Resolution #11-12  Resolution authorizing payment of certain invoices from the construction fund by Bank of New York, Trustee and paying agent of the series 2006 bonds.

Resolution #11-13  Resolution adopting a cash management plan for the Warren Township Sewerage Authority for January 1, 2011 through December 31, 2011.

Resolution #11-14  Resolution increasing the salary of Deborah Catapano and Susan Wujciski, effective January 1, 2011.

Resolution #11-15  Resolution authorizing return of remainder of escrow deposits in the amount of $1731.22.

Resolution #11-16  Resolution authorizing payment for CSC #193A.

Resolution #11-17  Resolution authorizing payment for CSC #209.

Resolution #11-18  Resolution authorizing payment for CSC #212.

Resolution #11-19  Resolution authorizing payment for CSC #214.

Resolution #11-20  Resolution authorizing payment for CSC #216.

Resolution #11-21  Resolution authorizing payment for CSC #207.

Resolution #11-22  Resolution authorizing payment for CSC #211.

Resolution #11-23  Resolution authorizing payment for CSC #213.
Resolution #11-24  Resolution authorizing payment for CSC #215.

Resolution #11-25  Resolution authorizing payment for CSC #219.

Resolution #11-26  Resolution authorizing payment for CSC #210.

Resolution #11-27  Resolution granting conceptual approval of the application of The Pingry School for a plan addressing the rate of sanitary sewerage flow discharged from the Pingry School located on Block 190 Lots 12, 26 and 27 to the Authority’s Middlebrook sewer service area.

Resolution #11-28  Resolution authorizing the Chair to execute Change Orders #1, 2, 3 and 4 for Contract #48 with CFM Construction for services related to the construction of upgrades to the Manor Drive, William Penn and Dogwood pump stations.

Resolution #11-29  Resolution amending resolution 10-99 and granting revised preliminary and final approval of the application of 117 Mount Bethel Road Associates LLC for one connection by means of a 6 inch SDR-35 PVC pipe and 6 EDUS of capacity to serve a proposed school on Block 78 Lot 19.06 located at 117 Mount Bethel Road in the Stage IV sewer service area.

Mr. Goodsell made public that in open session Mrs. Bray’s discussion of her sewer bill was discussed and is part of the public record.

Motion to adjourn at 8:50 made by Mr. Reeder. Unanimously approved.

I, Deborah Catapano, Authority Board Secretary of the Warren Township Sewerage Authority in the County of Somerset, New Jersey, do hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Authority at its work/public meeting of February 16, 2011.